



# TRRAC



## *Multi-Family Annual Recycling Report*

Think Reduce and Recycle at Apartments and Condominiums in Montgomery County, Maryland

USE THIS FORM TO REPORT ON RECYCLING AND DISPOSAL AT YOUR PROPERTY DURING CALENDAR YEAR 2003

**This form must be completed and returned by February 1, 2004 to:**

DIVISION OF SOLID WASTE SERVICES, TRRAC PROGRAM  
ATTN: RONALD CLARKSON  
101 MONROE STREET, 6<sup>TH</sup> FLOOR  
ROCKVILLE, MD 20850  
Fax: (240) 777-6465

QUESTIONS? Call 240-777-6446. Please retain a copy of this report for your records.

Property Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Type of Property: ☐ Condominium Number of Units: \_\_\_\_\_

☐ Apartment/Rental

Contact Person Name and Title: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

Property Management Company (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

How are recyclables collected from your property?

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Private collector (specify name and phone number): \_\_\_\_\_

Self-haul with own staff

Curbside collection

Other (please specify): \_\_\_\_\_

☐ Check here if recyclables are delivered to the Montgomery County Recycling Center.



Printed on recycled and recyclable paper

(Please support two sided copying in your workplace and complete information on back of this form)

*For assistance in completing any information on this portion of the form, contact your hauler or collector.*

Materials Recycled and Disposed January 1, 2003 - December 31, 2003						
Note: If you began your recycling program after January 2003, please indicate start date here:						
Material	Type of Container** (see container chart for types)	Size (Volume) of Container**	Total Number of Containers** (includes all locations)	Number of Collections Per Week	When Collected, Indicate Whether Containers Are Typically 1/4 Full; 1/2 Full; 3/4 Full; or Full	Total Pounds Collected Per Year***
<i>EXAMPLE</i>						
Commingled Containers*	Wheeled Cart	90-Gallons	55	3	3/4 Full	
Commingled Containers*						
Newspaper						
Mixed Paper						
Cardboard						
Scrap Metal						
Other Recyclables (Specify)						
Trash						

\* Commingled containers refers to aluminum, steel, tin, plastic and glass containers stored together. Fill out table for each type of material if recyclables are collected separately.

\*\* Specify final containers recyclables (or trash) are stored in prior to removal from property.

\*\*\* Indicate pounds/tons only. This information should be obtained from your hauler or collector.

### CONTAINER CHART EXAMPLES OF TYPICAL RECYCLING AND TRASH CONTAINERS

Storage Container	Size (Volume)
Standard Garbage Can or Pail	32 Gallons
Drum	55 Gallons
Wheeled Cart	32, 60 or 90 Gallons
Dumpster	2, 4, 6 or 8 Cubic Yards
Roll-off Container	10, 20, 30 or 40 Cubic Yards
Compacting Container	Various sizes

*Check with your vendor or collector to verify the size of storage containers that your property uses.*

*To be signed by the property owner, manager or other responsible party.*

**To the best of my knowledge, I certify that the information submitted on this form is accurate.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*This document is required per Montgomery County Executive Regulation 109-92 Amended.*

**Comments?** *Please describe any particular problems you have encountered in your recycling program (such as contamination, lack of participation, etc.) as well as solutions you have developed to correct them. We would also appreciate hearing about any program successes. Attach extra pages if needed.*

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